

Corning Incorporated Global Supply Management

Global Pandemic Preparedness

Overview

In the event of a global pandemic, Corning Incorporated will institute its Global Pandemic Plan. Corning follows a comprehensive pandemic plan that includes: monitoring and tracking developments, educating our employees, implementing programs to increase good hygiene practices and infectious disease control, and ongoing communications about conditions that may affect our businesses or employees. Global pandemic preparedness helps protect the health of our employees, their families and the communities in which we live and work, as well as our business partners (suppliers, customers, contractors, etc.).

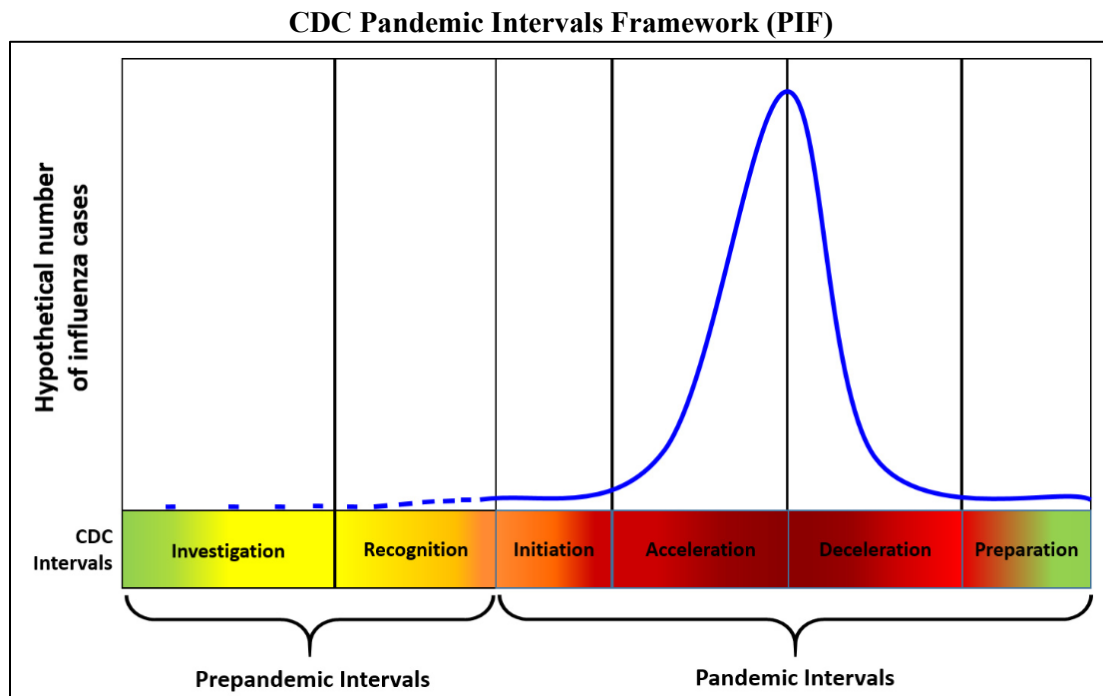
Corning urges all its suppliers to also develop a global pandemic plan. A sound business continuity plan and preparedness plan is prudent management and helps minimize disruption to our supply chain.

The information and hyperlinks below provide good sources of information on how to respond to pandemic situations.

Note: This plan is designed to address preparedness for a range of critical healthcare situations and will be deployed as needed. While it is titled “pandemic preparedness,” it is not meant to signify that any specific healthcare crisis has been given an official designation as “pandemic” by an official healthcare organization.

What is expected of suppliers?

Develop your global pandemic plan as part of your business continuity planning and review your plans with your Corning Global Supply Management Contact. Specific expectations vary by the phase / interval of a pandemic based upon the CDC Pandemic Intervals Framework (see below for details):



Source: Centers for Disease Control and Prevention (CDC)

Investigation and Recognition (Phases 1 & 2)

- Your employees should be educated on personal hygiene and health safety practices:
 - Wash hands frequently (20 seconds or more)
 - Cover your mouth and nose when coughing and/or sneezing
 - Avoid touching eyes, nose and mouth
 - Seek medical attention and stay home when sick (e.g. cough, fever, difficulty breathing)
 - Stay away from live markets and consumption of undercooked food

Initiation and Acceleration (Phases 3 & 4)

- Your employees coming to a Corning site may be expected to participate in a screening process administered by Corning. Details of the process will be provided at all site entrances.
- Your employees should not enter a Corning site with any flu or other pandemic-related symptoms. If your employees have symptoms, please have them seek appropriate health care.
- Your employees may have to participate and follow any actions as directed by Corning Policies regarding the use of non-pharmacological interventions and personal protective equipment (PPE), such as masks, gloves, social distancing, etc. These Policies will be administered by the local Corning site. Please note that PPE shortages are likely during a pandemic, so we ask our suppliers to be prepared to provide required PPE for your employees. Since employee safety and well-being is our first priority, the lack of required PPE will result in not being allowed to enter a Corning site. We appreciate your support.
- Your employees may also be subject to any quarantine measures as required by governments / regulatory agencies and/or Corning. For example, your employee may have to complete a self-quarantine prior to coming into a Corning site.
- Ensure your employees are only travelling for business-critical activities to help mitigate pandemic impacts.

Deceleration and Preparation (Phases 5 & 6)

- Continue to monitor the situation and follow personal hygiene and health safety practices to reduce the probability of another acceleration.
- Reduce use of non-pharmacological interventions and personal protective equipment (PPE), such as masks, gloves, social distancing, etc.
- Update your global pandemic plan as part of your business continuity planning.

Planning and Responding - What can suppliers do to mitigate risk?

- Develop and/or update your global pandemic plan as part of your business continuity planning.
- While still in the early phases of a pandemic, review your planned response, assumptions and key concerns with your Corning Global Supply Management Contact.
- Ensure that your planned response addresses key communications and actions required to manage the phases of a pandemic.
- Is there a defined communication plan to notify your employees and customers of your pandemic response? Ongoing updates?
- Does your company have a crisis management team defined, and in place?
- Do you know what level of infection within your company would trigger a manufacturing shut-down, or reduced manufacturing capability?
- Do your communication plans indicate how trigger points will be communicated?
- Ensure that your employees meet containment requirements and follow hygiene protocols when visiting Corning sites.
- Ensure only business critical travel during any pandemic situation

Frequently Asked Questions

Q: What is a pandemic?

A: A global outbreak of an epidemic that becomes very widespread and affects whole

regions, continents, or the world. For example, pandemics occur when a novel influenza strain emerges that people have little natural immunity against.

Q: What happens when a pandemic breaks out?

A: When a pandemic occurs, it spreads around the world very quickly from human-to-human. Pandemics are, by their very nature, unpredictable and symptoms can range from relatively mild to severe. Corning and its suppliers need to be prepared for a wide range of potential health scenarios due to a pandemic.

Q: Is Corning prepared to respond to a pandemic crisis?

A: Yes, Corning is prepared.

- True to its Values, Corning is taking steps to protect its employees and to help prevent any disruptions to business in the event of a pandemic.
- Corning's preparedness plans aim to minimize the distress a pandemic could cause for its employees and for its operations.
- Corning will utilize a phased-in response plan based on threat/risk. Different geographies may be in different phases, so Corning's response may vary across our locations.

Q: How can I protect myself against pandemic flu?

A: Take simple steps to stay healthy and prevent the spread of illness all the time.

- Do not share cups, silverware, towels or bedding with anyone in your home until washed with soap and hot water.
- Maintain social distancing - maintain at least 1-meter (3 feet) distance between yourself and other people, particularly those who are coughing, sneezing and have a fever.
- See **Investigation and Recognition (Phases 1 & 2)** above for other simple steps to take.

Q: Is travel safe?

A: Corning and/or governments / regulatory agencies may at some point impose travel restrictions to limit the spread of an illness. Please contact your Corning Global Supply Management Contact for any Corning-specific travel restrictions.

Q: How can I learn more about the pandemic situation?

A: Start by visiting other Internet resources that offer a wealth of information.

1. World Health Organization (WHO) - <https://www.who.int/>
 - a. Emergencies / Diseases
<https://www.who.int/emergencies/diseases/en/>
2. Centers for Disease Control and Prevention (CDC) - <https://www.cdc.gov/>
 - a. CDC Pandemic Intervals Framework (PIF)
<https://www.cdc.gov/flu/pandemic-resources/national-strategy/intervals-framework.html>
 - b. CDC Infection Control
<https://www.cdc.gov/infectioncontrol/>
3. U.S. Department of Health & Human Services - <https://www.hhs.gov/>
4. International SOS - <https://www.internationalsos.com/>

Summary

Employee safety and well-being is Corning's first priority as we effectively maintain our operations to support customers and our supply chain partners. It is important for us to stay closely engaged with suppliers and customers to fully understand and address conditions and requirements, and effectively manage supply conditions together to maximize efficiencies through a pandemic situation. We appreciate your continued support and partnership to be prepared for a pandemic situation. Please contact your Corning Global Supply Management Contact with any questions.